

Approved Minutes of the Allington Parish Council meeting on 7th July 2009
Held at the Boscombe and District Social Club

Present were – Cllr M Brunton, Cllr P Smith, Cllr G Barnes, Cllr T Turner, Cllr Borrett, Mrs J Tier (Parish Clerk)

Unitary Cllr J Smale

7 Members of the Public

Prior to the meeting Trevor Storey updated the meeting on the Parish Plan. The recent meeting which is in stage one (getting started) was attended by Marianne Rainer from WC. Mr Storey advised that he has already contacted Porton / Boscombe Down for an update on environmental issues as the surrounding areas are owned by the MOD. He has also contacted the local vicar to discuss local issues. The second stage (forming a Steering Group) is to take place on 30th July whereby a Steering Committee will be formed. It Is expected that Marianne Rainer will attend this meeting. A grant is available to aid the Parish Plan and Mr Storey has given the clerk a form to fill out for this

One of the residents Bill? raised a concern regarding the short / no notice given for Parish Meetings. Cllr Brunton advised there is a statutory three day notice required for Parish meetings. He also advised that it was difficult as the Cllr's had various work commitments and this impeded giving more notice. Cllr Brunton advised that he would also address the issue of the meeting held on June 16th within the meeting. Bill also raised a concern regarding the state of the notice boards and was assured by the Council that this matter was in hand but due to the vast expense of the notice boards it was an on-going issue.

Frank Grosse thanked the Parish Council for the recent gardening work that had taken place and in particular Cllr's Smith, Kitson and Brunton for assisting him with this.

Bill raised a concern over the privet hedge in the playground and Cllr Brunton advised that there may be a safety issue with this but it would be possible to discuss this with Mr Bowden.

One resident raised a concern over the lorries using the Newton Tony road and Cllr Brunton read out an email from Southern Highways who had advised they had found 'no highway defect or overrun'.

1	To receive apologies Cllr R Kitson	
2	Declarations of Interest None	
3	Minutes	

Action

Clerk

	<p>A copy of the minutes for the last meeting held on 5th May 2009 were submitted and approved and duly signed by Cllr Brunton. Cllr Barnes proposed the acceptance and Cllr Turner seconded.</p>	
4	<p>Matters Arising</p> <p>Cllr Brunton read out a letter (see appendix A) regarding a meeting that was held on June 16th.</p> <p>Cllr Barnes proposed the Parish Council hold an Extraordinary Meeting to co-opt Matt Smith onto the Parish Council this was seconded by Cllr Borrett.</p>	
5	<p>Playground update</p> <p>This will be updated when Cllr Kitson returns from his work commitments</p>	
6	<p>Grass cutting</p> <p>Cllr Brunton met with Mr Bowden to discuss grass cutting issues. The Parish Council had agreed a standard contract with Mr Bowden on which areas are to be cut but there are some areas which may need cutting outside of Mr Bowden's contract.</p> <p>£35.00 Chalk pit £35.00 Outside Frank Grosse £25.00 Church in front of pub</p> <p>Cllr Barnes suggested that the area around the chalk pit should be left to grow wild flowers as it has done in previous years. The grass around the benches and table should be cut into a path of one metre. A discussion then ensued as to which areas in the village should be cut and which could be cut by the Parish Lengths man.</p>	
7	<p>Report on 30th June Area Meeting</p> <p>Cllr Barnes gave her apologies for missing the Area Meeting</p>	
8	<p>Planning Applications</p> <p>There were three applications received by the Council; S/2009/771/FULL</p>	

	<p>Full planning to install new radio frequency turntable with associated RF capability building – Porton Down BLDGOP10 – The councillors reviewed the plans and had no objections. S/2009/783/LBW</p> <p>Listed BLDG (WKS) alter and extend listed building , The Close, Tidworth Road Boscombe The councillors reviewed the plans and had no objections. Clerk to write to WCC in reply and enquire whether Allington PC is entitled to R2 funding for new MOD buildings. S/2009/942/FULL</p> <p>Full planning demolition of existing conservatory and the erection of a rear conservatory 1 Post Office cottages Tidworth Road Boscombe The councillors reviewed the plans and had no objections.</p>	Clerk
9	<p>Correspondence</p> <p>An information Booklet was received regarding the Amesbury Area Boards and Cllr Smale advised the Amesbury Area Meeting date had been brought forward due to the ‘Core Strategy’ which is in discussion again. A letter has been received from Newman Funeral Directors to request a headstone for Mr Raymond Miles. Upon reading the document Cllr Borrett and Turner advised this would be acceptable. The Clerk confirmed the Compactor would be available to Use on 12th September from 7.30 – 9.00am and the Boscombe District Social Club and from 9.00 – 11.00am at the Ford.</p>	
10	<p>Monthly financial report and cheque signing</p> <p>Cheques authorised for payment; Boscombe Social Club £45.00 for Jan, Feb & Mar hall hire; Community First £471.10 for Annual Insurance, £179.79 for The Soccer Score (will come out of R2 funds); J.Bailey £95.00 for internal audit for Mazaars return; Boscombe Social Club £45.00 for April, May and June; Jane Tier Clerks Salary to May £438.02; Jane Tier Clerks Salary for June £122.69; A.G.Bowden Cutting of Chalk Pit Area £50.00</p> <p>A financial spreadsheet was given to the Councillors by the clerk which highlighted the amount free in the Bank accounts and details of income and expenditure to July 7th.</p>	

11	<p>Date of next meeting</p> <p>The date of the next Allington and Boscombe Parish Council meeting is 8th September 2009 at the Boscombe and District Social Club at 7.30pm</p>	
12	<p>AOB</p> <p>Cllr Brunton suggested the extraordinary meeting should be held as soon as possible to Co-opt Matt Smith onto the Parish Council. This should be organised by the clerk.</p> <p>A further meeting should be held between Cllr's Borrett and Turner and the Parish clerk to amend the Burial Ground record books and mark the relevant plots.</p> <p>Cllr Brunton read out an email that had been received by Penny Bell at Community First in relation to a previous council meeting that had been deemed as void. The email advised because the Mazaars return had been submitted to Mazaars due to audit time constraints it would not be viable for this to be reversed. Mrs Bell confirmed that the June 16th meeting was void and taking reasonable steps to rectify this by having another meeting (July 7th) would be the correct appropriate action.</p> <p>Cllr Brunton advised that he had received a letter from the Diocese of Salisbury in relation to the proposed closing of the Church. Whilst the proposal has been submitted it is not known how / if the church is going to be used / sold.</p> <p>It was confirmed that Cllr Brunton is the contact for the BVAPC. Cllr Smith is the contact for the BV Link Scheme. Cllr Turner is the contact for the SCAP committee. Cllr Barnes is the contact for the Area Board meetings.</p> <p>The meeting closed at 8.25pm</p>	<p>Clerk</p> <p>Clerk</p>

APPENDIX A (referred to in Item 4 above) – SEE NEXT PAGE

16th June Allington & Boscombe Parish Meeting

Our Parish meeting of 9th June was cancelled due to the unavailability of several Councillors and a reconvened meeting took place on 16th June.

Following the meeting, Mrs Goodenough, a parish resident, verbally informed our Parish Clerk that the rescheduled meeting was unlawful in that it was not advertised. This was followed by emails from Mrs Goodenough to our Unitary Councillor and to the Parish Clerk fully expressing her concerns.

Schedule 12 of the Local Government act 1972 regarding the need to advertise our meetings was not adhered to and so I confirm that Mrs Goodenough's complaint is upheld and the said meeting of 16th June is declared void. Accordingly, as Chairman, I apologise to fellow Councillors, our Clerk and residents for the waste of their valuable time and will endeavour to ensure this does not happen again.

While the sudden interest that Mrs Goodenough has taken in parish affairs since her resignation as Parish Clerk in February is welcomed, I have not met her emailed request to cancel this evening's meeting nor to arrange an extraordinary meeting to consider her complaint. Her emailed confirmation to our Clerk that a less than favourable outcome to this matter will result in her making a formal complaint under the Wiltshire Code of Conduct is duly noted. As Chair, I now consider the matter dealt with and as a result of the voided meeting, the minutes of the 16th June meeting will be removed from our records and any outstanding matters will be dealt with under item 12 'Any other matters' of this evening's meeting.

16 July 2009


Michael Brunton
Chairman


That can
be

Approved Minutes of the Extraordinary Allington Parish Council meeting on 14th July 2009

Held at the Boscombe and District Social Club at 7.00pm

Present were – Cllr M Brunton, Cllr G Barnes, Cllr R Kitson, Cllr Borrett, Mrs J Tier (Parish Clerk)

Matt Smith
Mrs Goodenough

Action

1.	<p>Cllr Brunton advised that a proposal was made at 7th July Allington Parish Council meeting to hold an Extraordinary meeting in order to Co-opt Matt Smith onto the Parish Council.</p> <p>Matt Smith was Co-opted onto the Parish Council by Cllr Brunton, Cllr Barnes, Cllr Borrett, Cllr Kitson</p>	
2	<p>AOB</p> <p>Cllr Kitson updated the meeting on the latest developments with the R2 funds / play area. The new play area equipment has arrived and is in the process of being installed - subject to groundwork to prepare the area. The Cllr's then discussed the 'old goal' which is a large heavy framed item and the best way in which to handle the disposal of this item. Cllr Kitson to liaise with contractors over this matter. Cllr Brunton mentioned the safety aspect of the new equipment and Cllr Kitson advised that the equipment is due for a ROSPA check after it has been installed. Cllr Kitson produced the invoices for the clerk to action.</p> <p>Cllr Brunton advised that he had received a letter from the Diocese of Salisbury to advise that a Draft Pastoral Scheme letter for the closure of the village church had been issued and anyone who had any comments regarding this matter (for or against) should contact the Church Commissioners by 24th August 2009 at the latest.</p> <p>A discussion then ensued as to what might be a good use for the Church after it has been closed. Cllr Barnes advised that as it would not be owned by Allington or Boscombe it would make it very difficult to obtain grants should it be required to be used for another purpose. Cllr Brunton advised the Steering Committee for the Parish Plan (meeting on the 30th July) might help with ideas and Cllr Borrett requested an inquiry as to whether funding could be obtained - if the Church was going to be used for the good of the Community.</p> <p>Cllr Kitson advised the Parish Steward is due on 2nd September and he will talk to him about grass-cutting in the area. A discussion then ensued as to what areas should be maintained by the Parish Council, residents and the Parish Steward. It was agreed that the grass-cutting should be reviewed in the Winter time and will be put on the Agenda. The Clerk will write to the footpath specialist at W.C. with a view to cutting the path that runs from the chalk pit through to Cloudland's Farm.</p> <p>Cllr Barnes advised that she had received correspondence from Ecologist regarding Chalk pit corner but unfortunately they did not have an interest. In light of this it was agreed that the chalk pit area should now be cut and kept tidy.</p>	

<p>Cllr Brunton then asked Mrs Goodenough (previous Parish Clerk) if she had any knowledge of the Model Publication Scheme relating to the Freedom of Information Act.</p> <p>Mrs Goodenough replied that she had and the Scheme had been adopted by the Parish Council in December and was posted on the website.</p> <p>Mrs Goodenough also expressed a concern that the Parish minutes had not been posted on the website since February.</p> <p>Cllr Brunton and the Clerk advised that the Minutes for March (no meeting in April) and May (Monthly meeting and AGM Minutes) had been sent to the Webmaster and they were not on the website, the Clerk would contact him immediately.</p> <p>Mrs Goodenough then advised that she had a statement to read out that she wanted minuted. (Appendix A)</p>	
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The meeting closed at 8.00pm

APPENDIX A

(Mrs Goodenough's statement referred to under AOB in 14 July meeting above)
– see next page

This debacle could and should have been avoided if the responsible persons had been aware of the regulations and perhaps properly trained.

I respectfully suggest that the Parish Council takes the appropriate step to ensure all the members, officers and staff embark on a suitable training and development initiative, especially the Members who have not ^{yet} attended any Councillor based training sessions.

I believe WABC can help with such courses for ~~the~~ ^{both} Clerks and Councillors.